



## **Community Woodfuel Project Development Officer**

### **Falkland Stewardship Trust been awarded £76,490 from the Scottish Government's Climate Challenge fund.**

This funding is to develop an innovative woodfuel supply project for villages within a five mile (8 km) radius of Falkland Estate. The Forest of Falkland project will utilise surplus wood and incorporate bicycle-powered delivery. This will increase the fuel resilience and reduce the carbon footprint of the community. At the same time the project will raise awareness of how, via direct community action, people can save money and reduce consumption of non-renewable energy.

**We are now seeking to appoint a Development Officer** who will be the main contact at Falkland Stewardship Trust for this project. This is a fixed term contract to run from October 2012-September 2014. £12690 is available for this work (in addition to project funding). The proposed hourly rate is £20.

The closing date for quotes will be noon on **Wednesday 10<sup>th</sup> October 2012**, with interviews to be held on **Monday 15<sup>th</sup> October**. The successful contractor will start as soon as possible after that date.

The Development Officer will be based at the Centre for Stewardship, Falkland, as part of the Wood Team, with support and supervision from the Centre Director and Woodland Learning Manager.

### **Interested contractors are asked to submit the following information:**

- A brief CV describing your relevant experience and how you are qualified for this work
- An outline of how you would tackle the role of Development Worker over the two years, including time allocated and costs
- Contact details of two referees who are familiar with your work, and who we may contact prior to interview.

### **The main requirements for the Development Worker are to:**

1. Work with the steering group to set up and run the woodfuel scheme for the benefit of the surrounding communities

2. Encourage and promote membership of the scheme.
3. Secure accurate local baseline data
4. Liaise with the estate's Forest Resource Manager and forestry advisors to ensure that all community woodfuel project operations comply with forest management plans, recording and safety procedures and requirements of the UKWAS certification scheme and Forestry Commission Forest Standards
5. Collect information for and assist with evaluation of the scheme
6. Assist the Centre Director with the submission of CCF reports
7. Ensure the scheme is properly recorded through for example video or photography.
8. Purchase the most cost effective, reliable and low carbon machinery required for the scheme and which comply with CCF procurement, taking advice from forestry advisors
9. Deal with enquiries about the scheme
10. Record all data in an appropriate and compliant manner
11. Organise one wood fuel day per month for the duration of the scheme
12. Assist the Woodland Ranger with tree planting days including recruitment of volunteers from the scheme
13. Assist the community members with organising a sustainable transport service for the wood
14. Help train community members in the appropriate use of hand tools and other machinery
15. Develop promotional material about the scheme including website content, leaflets, social networking and PR opportunities, and attend appropriate events to promote the scheme as required
16. Other appropriate activities as required.

**Contact details for further information (including a copy of the application to CCF) and submissions:**

Helen Lawrenson, Centre Director [helen@centreforstewardship.org.uk](mailto:helen@centreforstewardship.org.uk)

Tess Darwin, Woodland Learning Manager [tess@centreforstewardship.org.uk](mailto:tess@centreforstewardship.org.uk)

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