

**Falkland Stewardship Trust
Minutes of Meeting of Trustees
Wednesday, 19 January 2011 in the Stables Workshop, Falkland Estate**

Present: David Corner (Chair), Patrick Laughlin, Peter Burman, Robert Steedman

In Attendance: Neil Anderson, Ninian Stuart (Item 8), Helen Lawrenson, Lesley McLaren, Tess Darwin, Linda Akeroyd

1 Welcome and Apologies

Apologies were received from John Smith and Marietta Crichton Stuart.

2 Minutes of Trustees Meeting Held Friday, 27 August 2010

Accepted as a true record.

3 Matters Arising

- **Item 5 - Strategic Action Plan**

Office environment has undergone a big clearout and tidy up. Big Tent contractors no longer in the office so space is bearable to work in again.

- **Item 9 - Work Plan for 2010/11**

TD, LM and Wendy Gudmundsson now have work plans in place.

- **Item 11 - Any Other Business**

Stewardship Lecture has been arranged for Wednesday, 23 February 2011. Nigel Lowthrop who manages Hill Holt Wood (a small woodland in Lincolnshire) will be the speaker. Marketing for the event will go out within the next few days.

4 Declaration of any Potential Conflicts of Interest Relating to Agenda Items

No potential conflicts of interest.

5 Plan for 2011

DC told members that MCS had passed comments to him that she would like raised at the meeting.

(a) Stables Development Update

- MCS comments - would like photographs to be taken before work commences, all artefacts to be preserved and would like to see a storyboard for visitors.
- Funding application to Fife Environment had been approved.
- Applied for full amount to Heritage Lottery Fund but this has not been approved. HL will meet with the grants officer at the end of February and then reapply with a reduced amount.
- Simpson and Brown have been instructed to apply for building regulations.

(b) Memorial Chapel

- MCS comments - would like a storyboard, only appropriate events are held at the memorial chapel and that trustees be mindful of what it is.
- We are waiting confirmation of the Pilgrim Trust funding. The balance of funds will be drawn down from the 'Drumdreel money'.
- Drawings for the chapel are available but not for the paths.

Trustees noted MCS's comments and were in agreement with them.

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(c) *Big Tent*

- We should develop ideas but deal with content over time and focus on selling our wares. We do not intend to be Fife's Year of Culture every year.
- The success as a festival was financially achieved but staff were exhausted and we had not completely removed the risk factor.
- Fife Council - less funding available for 2011 and recommended that we apply for 2012 at the earliest opportunity.
- EventScotland - no funding for Big Tent 2011 but may be opportunities for 2012 from the Year of Focus programme.
- Climate Challenge Fund may be a possibility once again.

Big Tent should be put on the agenda for the next Trustees' meeting as a thinking stage. Staff to map something out with headings as a guide for Trustees to discuss and DC, through NA and HL, to discuss the infrastructure with Falkland Estate Trust.

Trustees confirmed the decision not to hold Big Tent 2011.

(d) *One Planet Food*

The report funded by the Esmee Fairburn Foundation was circulated to Trustees and HL updated them. DC felt that we should concentrate on Fife and asked where do we want to go. This should continue to be one of our themes but we also need to be known for what we sell. At the next meeting discussion on what should Big Tent be about and how to progress our themes to take place. The report is to be distributed and HL and NA to discuss in tandem with NS.

DC indicated that he would like to discuss the woodlands at this stage.

Woodlands

We are now three quarters of the way through TD's contract. We have some funding for the post to continue and a report was sent to Leader last week for the remaining amount. TD would like to employ a woodland ranger. A copy of the framework was distributed. Work is moving towards more sustainable woodland and the forestry plans are being updated.

(e) *AGM*

Agreed that the next meeting should be held on 15 April 2011, commencing at 10.00am. The AGM will be held first then followed by the Trustees' meeting.

6 Finance Report

(a) *FHT Accounts for Year Ending January 2010*

Accepted.

(b) *Budget for 2010/11*

Funding for Memorial Chapel not confirmed yet so nothing will be spent at the moment. We should not anticipate anything different from what has already been budgeted. There are no problems with cashflow. A budget for next year should be prepared for the next meeting.

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7 Falkland Stewards

The issue regarding the loan to Falkland Stewards and their request for paying off the loan by handing over the Avant and the shredder was discussed. It was agreed to postpone and reconsider when the next set of accounts for the Stewards have been produced.

8 Landscape and the Futures Process

NS updated Trustees on work so far. He told members that he was working on a bid for the HLF Landscape Partnership and the first stage deadline is 28 February 2011. The Lomond Hills Regional Park ties in with the HLF bid. The focus would be on architecture and landscape. It was agreed that landscape should be included on the agenda in future.

NS gave a little background to the Futures Process. He and his family are considering moving a large part of the estate into a governance structure that would serve the public good. Over the next year he will lead the Futures Process on vision/strategy/structure. He is keen to involve FST/FREL/FET Trustees in this process as well as his family. A key objective of the process will be to build the capacity, resources and funding available to resource the stewardship work of the estate.

9 Any Other Business

None.

10 Date of Next Meeting

- 15 April 2011 - AGM commencing at 10.00am followed by the Trustees' meeting (to include a walk if possible)
- 15 July 2011 - PL to Chair
- 11 November 2011
- 10 February 2012
- 11 May 2012
- 10 August 2012
- 9 November 2012